

## CREATE A PLU AS A SHORTCUT ONLY

## \*\*creates a PLU item that is a shortcut to multiple other PLU items. le: A set menu PLU item which has choices of starters, mains and desserts attached A Service charge with multiple PLU Items attached

## \*\* The PLU button must first be created and shortcuts added before selecting it as a shortcutonly

| Navigate to the PLU Editor   | PLU Editor   |  |  |  |  |
|--|--|--|--|--|--|
| Navigate to the PLU Category<br>folder where the PLU Sales<br>button is be located | MAIN CATEGORY A<br>2 items<br>EDIT REMOVE<br>EDIT REMOVE                 |  |  |  |  |
| Click on the FOLDER NAME   | No Pic PLU ITEM   No Pic Linked to   Recipe Inventory   R 100.00 R   2 S |  |  |  |  |



|  | Price Look-up - Editing (internal ID: 184)   |                                   |                                     |  |                       |  |
|--|--|-----------------------------------|-------------------------------------|--|-----------------------|--|
|  | PIII/SKII Code Isa B   | Sill Slin Name                    |                                     | (12 alian)   | 120                   |  |
|  | Display Name MIXED BOSKET 0  | Order Slip Name                   | Same like name.<br>MIXED BASKET     | (12 chars)   | 2                     |  |
|  | Long Description S   | itandard Selling Price            | Same like name.<br>R 65.00          |  |                       |  |
|  | Cost Center FOOD Courcently: FOOD  | % Standard Discount               | R 0.00                              | PLU Weight 1   | 1                     |  |
|  | Active yes   | Shortcut only                     | no 🜉 & 🗌 Aut                        | to ring attached PLUs?                                 |                       |  |
| Click on PLU Name to open.   | In Stock   | imit shortcut QTY to              | 0 Qty of item                       | is that can ringed up as shorts                        | uts. "0" - unlimited. |  |
|  |  | Shortcut for                      | 0 Item(s)                           | Auto Open Shortcuts no<br>(If not "Shorcut only" item) |                       |  |
|  | Position 1   | Product / Recipes                 | 1<br>0 (stock on hand: -20          | 044)   | 1000                  |  |
|  | Instructions O Page(s)   | <u>ax</u>                         | 1 Definition(s)                     |  | 100                   |  |
|  | Active from  | Commerse PLU                      | yes 🛶                               |  |                       |  |
|  | Units each P   | reachined Q11                     | no (prints inst                     | ruction(s) on invoice)                                 | and the               |  |
|  | Category / BEVERAGES / WINE / ROSE<br>/ BEVERAGES / WINE / ROSE  |                                   |                                     |  | Photo                 |  |
|  | / BEVERAGES / WINE / WHITE<br>/ BEVERAGES / WINE / WHITE / Blanc D   | De Noir                           |                                     |  | No Pic                |  |
|  | / BEVERAGES / WINE / WHITE / BLEND<br>/ BEVERAGES / WINE / WHITE / CHARC<br>/ BEVERAGES / WINE / WHITE / CHENI | JONNAY<br>IN BLANC                |                                     |  | Thumbnail             |  |
|  | / BEVERAGES / WINE / WHITE / SAUVIO<br>/ FOOD  | GNON BLANC                        |                                     |  | NA                    |  |
|  | / FOOD / BASKET<br>/ FOOD / BREAKFAST<br>/ FOOD / BURGERS  |                                   |                                     |  | display text          |  |
|  | Don't print this PLU on customer invoice if price is 0:  | no 😱 However the Pl               | LU will print on the ord            | ter slip & have stock effect.                          | SP                    |  |
|  | Same as PLU Code or Auto generated   | Scale Barcode<br>9. 2005011202007 | Rep Comission: 0<br>MiniPOS Minimum | GP; 0 % (0 - disable                                   | warning)              |  |
|  | Save Cancel Print Full Page Details   Rem Con  | st   🥝 <u>View PLU Properti</u>   | ==                                  |  | 18. Dec               |  |
| If the PLU item is a<br>SHORTCUT ONLY, select<br>from the drop down menu | S  | hortcut only                      | yes 🗸                               | 4  |                       |  |
| To auto ring the attached shortcuts, select the tick box                 | Auto ring attached PLUs?   |                                   |                                     |  |                       |  |
| Click SAVE   | Save   |                                   |                                     |  |                       |  |
| PLU Item will display as a<br>SHORTCUT ONLY                              | No Pic<br>541  |                                   |                                     |  |                       |  |

version 7