

PERIOD VARIANCE REPORT

- Variances can only be calculated if PLU Items are linked to Inventory Items either as a direct 1 to 1 link or through a Recipe.
- *Requires a Variance stock take to be entered and finalized.*
- Reports on variances per Cost Center or per Storage bin from any recorded opening stock to any recorded closing stock.



SPACEbiz Reporting Procedures - Period Variance Report



6) Click on PER COST CENTER / STORE	Per Cost Center / Store
7) List of COST CENTERS will appear.	Theoretical Variance Report over Period of Time per Cost Center Choose Cost Center:
8) Select COST CENTER.	Theoretical Variance Report over Period of Time per Cost Center Choose Cost Center: BEVERAGES CIGARETTES
9) THEORETICAL STOCK ON HAND screen for selected cost center will open.	Theoretical Stock on Hand Variance in BEVERAGES Opening Stock Date: Bth of October, 2015 - Thursday Closing Stock Date: Bth of October, 2015 - Thursday Show what Image: Show only items with stock on hand Show what Show only items with stock on hand Filter for keyword: %
10) In OPENING STOCK DATE block, select date from which the variances are to be reported on.	Theoretical Stock on Hand Variance in BEVERAGES Cosing Stock Date: Bth of October, 2015 - Thursday Closing Stock Date: Bth of October, 2015 - Thursday Show what
11) In CLOSING STOCK DATE block, select the date to which the report must run.	Opening Stock Date: Bth of October, 2015 - Thursday Obsing Stock Date: Bth of October, 2015 - Thursday Show what Image: Show only items with stock on hand Filter for keyword: %
12) In SHOW WHAT block, select SHOW ONLY ITEMS WITH STOCK ON HAND.	Show what Show only items with stock on hand Show all

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13) Click on GO.	G
14) REPORT SELECTION screen will open.	Sort list by Stock Group v and then by Stock Group v Go Opening Stock: 8th of October, 2015 - Thursday Report Theoretical Closing Stock: Only Show Sales Closing Stock: 8th of October, 2015 - Thursday Report Variance - All Report Variance - All Days Covered: 0 Report Variance - Unders Report Variance - Overs
15) To view the sales - Tick SHOW SALES box.	Port Theory Conversion Stock Univ Show Sales Report Variance - All iance - Unders Report Variance -
16) Click on REPORT VARIANCE - ALL.	Report Variance - All
17) Variance report for selected cost center will open.	Report Variance - All Description Unit Sales Th. Closing Stock Actual Closing Stock Varia S SMIRNOFF GUARANA each 0.000 70.000 70 0.0 AMARULA each 0.000 12.000 12 0.0
SCREEN INDEX:	
a) CATEGORY	shows to which Inventory category the Inventory item is allocated
b) DESCRIPTION	is the name of the Inventory item
c) UNIT	the unit of measure that the Inventory item is counted in.
d) SALES	reflects the number of PLU sales that have drawn from the Stock on Hand for that specific inventory item
e) TH. CLOSING STOCK	Value of theoretical stock on hand calculated as; previous closing stock + purchases - sales
f) ACTUAL CLOSING STOCK	The stock on hand figure as entered by the User on the date of the selected closing stock.

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g) VARIANCE	The difference between ACTUAL and
	THEORETICAL stock values.
h) BUYING PRICE	The recorded unit price excl VAT at which the item was purchased at. This can either be the average or last recorded price depending on the Generic settings configuration of the store.
i) TH. CLOSING VALUE	The calculated value excluding VAT of the current stock on hand.
j) VARIANCE VALUE	The value excl. VAT of the Gain/Loss of the reported variance.
18) For a detailed view of a single item, click on the item line.	Image: second
 19) ITEM TRANSACTION HISTORY screen for selected item will open. 20) Using this screen will help you find your problem better if your calculated stock on hand does not make sense. 	Item Transaction History Selected Cost Center: BEVERAGES Selected Inventory Item: HEINEKEN 340ML
	Opening Stock Oby: 15
	Stock Transactions
	Sales
	POS Doc# Date PLU Descr Sale QTY Link Stock QTY
	15062 2015-10-08 HEINEKEN 340ML 6.000 stock 1-to-1 -6.000
	15058 2015-10-08 HEINEKEN 340ML 1.000 stock 1-to-1 -1.000
21) To return to VARIANCE REPORT screen, click on GO BACK.	<u>Go Back</u>